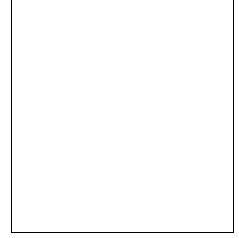


**WALCHAND COLLEGE OF ENGINEERING, SANGLI**  
**(An Autonomous Institute)**  
**Application for Hostel Admission**  
**For the academic year -2015-16**



Sir,

I wish to apply for admission to hostel. My particulars are as follows:

1. Full Name \_\_\_\_\_
2. Category \_\_\_\_\_
3. Class & Branch \_\_\_\_\_
4. Name of the Parent/Guardian \_\_\_\_\_
5. Permanent Address of student \_\_\_\_\_  
\_\_\_\_\_
6. Address of Local Guardian \_\_\_\_\_  
\_\_\_\_\_
7. Contact No. of student \_\_\_\_\_
8. Contact No. of Parent \_\_\_\_\_ \_ Contact No. of Guardian \_\_\_\_\_

I have read all the hostel rules and instructions to residents and I hereby agree to abide by the same scrupulously.

Date : \_\_\_\_\_

\_\_\_\_\_  
(Signature of Student)

**For Office only**

1. Hostel Fee Rs. \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Date :

**RECTOR**

**P.T.O.**

### VERY IMPORTANT NOTICE

The students who are staying in hostels are hereby informed that if anybody is found in ragging activity, he/she shall be punished as per the provision made in Maharashtra Ragging Act, 1999.

Students are not allowed to keep to use any electrical apparatus like water heater, hot plate, air coolers etc. in their rooms. They can keep personal belongings like calculator, laptop, mobile, cycle etc. on their own risk. Rector Office will not be responsible for any theft of personal belongings.

Smoking and alcoholic drinking are prohibited in hostel premises. If anybody is found in such activity, he will be expelled from the hostel immediately without giving any notice.

It has been observed that some of students deliberately break the doors of hostel rooms and toilet/bathrooms. Hence it has been decided that if a door is damaged; the students staying in the room will be held responsible and fine will be imposed as door repairs charges. Further, if students are found while damaging/breaking doors, windows, chairs, furniture, beds, light fittings of hostel etc. ; they will be expelled from the hostel without giving any notice.

I have read the hostel rules and instructions to residents and I agree with all these rules. I know that as I have been given accommodation in the hostels on the campus of the college, I must put in the regular attendance at all lecture and practical periods held for my class in the college. If I fail to put in satisfactory attendance without any convincing reasons, the facility given to me will be withdrawn even during the middle of the term.

There shall be surprise visits to hostel rooms by the Discipline Committee of the Hostel. I know that the residents of the hostel are going to be fined of Rs.10,000/- at a time and my admission is also cancelled if any outsider/stranger/friend/relative or any other person is found to be staying in the hostel for a day or more without prior permission of the Rector or representative of Rector Office.

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Signature of student

**N.B. :-**

1) Application and Undertaking Form (Anti-Ragging) can be downloaded from College website. 2) Submit the application form and Undertaking Form filling in the necessary information by affixing one identity size photograph on Application. 3) Additional one photograph be submitted along with the application. 4) For paying hostel fee ; student must take a printed challan from Rector Office and pay the fees at Bank of India, Vishrambag Branch, Sangli. 5) On paying the fee one of the cash receipts (Hostel Copy) be submitted to the Rector Office. 6) On submitting a receipt, hostel room will be allotted. 7) Every student is to give personal information for computerizing the data. 8) Hostel Fee for this academic year will be Rs. 15400/-. Payment can also be made by DD in the name of Rector, Walchand College of Engg., Sangli.

**UNDERTAKING BY STUDENT & PARENT/GUARDIAN**

I \_\_\_\_\_ (full name of student with Institute Roll Number)  
S/o d/o Mr./Mrs./Ms. \_\_\_\_\_, having  
been admitted to \_\_\_\_\_ (name of the institution,  
have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher  
Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the  
provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - b) I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared \_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_ Year

\_\_\_\_\_  
Signature

(Name of Student \_\_\_\_\_)

I agree and accept the declaration made by my ward and if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations.

\_\_\_\_\_  
Signature

(Name of Parent/Guardian \_\_\_\_\_)

**WALCHAND COLLEGE OF ENGINEERING, SANGLI**  
**(An Autonomous Institute)**  
**HOSTEL RULES**

**ADMISSION:**

Generally Hostel admission is given on merit basis. Seats are reserved for category students as per rules. The fee as decided by the College Authorities should be paid at a time. There is no concession in fee for any category students. The said fee is meant for only staying charges in hostel.

Mess facility is available on hostel campus for boys and girls separately. Both messes are run under contract system. Charges for mess will be decided by the College Authorities. College will not charge any extra fee for providing Wi-Fi & internet facility.

**Admission Fee refund rules :**

- There will not be any hostel deposit from the academic year 2014-15 onwards.
- If admission is cancelled on any reason, the fee will be refunded by deducting a fee of Rs.50/- per day towards staying charges.
- All financial transaction in Rector Office (receipt & payment ) is made by cheque only.

**DISCIPLINARY RULES FOR THE INMATES OF THE HOSTELS**

The following rules shall apply to both MALE and FEMALE students in the hostels. Violation of any rule will make the inmate liable to disciplinary action including expulsion from the hostels and also from institution.

1. Every student must remember that the hostel is the home of the student on the campus and therefore, he/she should behave himself/herself on the campus as well as outside in such a manner as to bring credit to him/her and to the institution.
2. A student once admitted in the hostel will continue to be a hostel inmate throughout the year unless otherwise debarred from the hostel on disciplinary grounds.
3. Student should not enter into the room of other students without express permission of the inmates.
4. Hostel inmate is not entitled to allow a day student or other member to come in his/her room. The room is meant for his/her use and not for outsiders. If any outsider/day student/guest/relative is found in the room, a fine of Rs.10,000/- will be imposed to the concerned inmate and he/she will be expelled from the hostel immediately.
5. No student shall undertake himself/herself to repair any damage to the room, fittings, fixtures and furniture or carry out any alterations therein. He/she should report to the Rector for the repairs required.
6. A resident student must leave the hostels and give a vacant possession of the room to Block Attendant/Rector within two days after the end of each term of his/her examination. Under no circumstances he/she will be allowed to extend his/her stay in the hostels after that period.
7. No parent or guardian of a student is permitted to stay in the hostel. They must obtain prior permission from the Registrar to stay in the college Guest House only, (if such accommodation is available for a specific period on payment basis as per the Guest House accommodation rules).
8. Any hostel student harboring any unauthorized person(s) will be expelled from the hostel immediately.
9. The inmates of the hostel should not leave the hostel premises on holidays for the purpose of excursion or picnic without prior permission of the Chief Rector/Ladies Rector. However, for any accident or fatality that may occur during picnic/excursion, the responsibility does not lie with the institute or hostel authorities.

10. Hostel students must use the premises allotted to them only for purpose of residence, study and normal social contacts with their fellow students within limits prescribed in the rules. Nobody should disturb the other students residing in hostel room by playing Radio/Tape/Instruments or shouting etc.
11. In case of overriding needs, the college accommodation allotted to the students is liable to be curtailed or modified. Care will; however, be taken such cases to see that the inconvenience caused to student concerned is minimized.
12. No resident of the hostel is permitted to take any article/utensils etc. outside the hostel/mess premises and even to his/her room.
13. No association of students on the basis of region, caste or creed is permitted.
14. No secret activities or meetings are permitted on the hostel premises. For holding any meeting in the hostel room or anywhere in the hostel area, prior written permission should be obtained from the Chief Rector.
15. Residents shall refrain from any act, covert or overt, that may destroy or disturb the peace and harmony among the residents and on the campus.
16. No hostel inmate shall take the law into his/her own hands. If any of the hostel inmates find that other students are indulging in any undesirable activity or causing inconvenience or physical injury to him/her or to the other hostel inmates, he/she should lodge a complaint in writing with the Rector concerned.
17. Students who have finished the four years of course work but yet to pass some examinations are called backloggers. Such students will not be normally given accommodation in the college hostels. Similarly, students who have been promoted to the next higher class and who are not for some reason attending classes during the given semester or academic year also will not be given accommodation in the hostels.
18. The hostel area is declared out of bounds to the backloggers. Therefore, the stay of any backlogger in the hostel will treated as a case of trespass. The hostellers who entertain or permit backlog students to stay in their rooms, will also be liable to disciplinary action including expulsion from hostels.
19. Hostel inmates who are found guilty of misconduct or guilty of infringement of any of the rules prescribed above shall be liable to fine, suspension, rustication or dismissal either from the hostels and/or from the institute or both by the appropriate authority.
20. Accommodation in the hostel cannot be claimed as a matter of right. Students who disturb peace and violate the rules of the hostels on the campus will be expelled from the hostels.
21. The consumption or storage or supply of liquor or any sort of intoxicant is strictly prohibited and if found guilty, the offenders will be dealt with severely, including prosecution. Any kind of gambling is also prohibited.
22. Medical facility is provided at the college dispensary for routine health problems. However, for any other treatment requiring specialist/expert medical care and treatment, the inmates are supposed to make their own arrangements for treatment and to bear medical expenditure themselves.
23. Residents shall not get involved in arguments or otherwise interfere with the duties of the employees of the hostel. If there is any complaint or suggestion to be made, it shall be made to the Rector concerned.
24. A hostel student will be completely responsible for all his possessions including his/her motor cycle/cycle/laptop/computer/electronic gadgets, etc. The institute hostel will not be responsible for loss incurred.
25. Inmates will be personally and collectively responsible for any loss/damage to the properties and equipment and other fittings in the common halls. In case of damage to any buildings, furniture, apparatus or other property of the college, the loss caused to the institution shall be recovered directly from those identified persons wherever possible. But, if persons who cause the damage are unknown, the cost of repairing it, as may be assessed by the hostel authorities, will be distributed equally among all the students of such groups or associations as may be found responsible.

26. Students are advised to keep valuables in the hostel rooms. They are advised to deposit extra cash in the bank or at any other safe place.
27. They should lock their rooms properly when they go out for their batch, mess etc. Each room-mate must keep a key of the door lock of his room, particularly in the case of double/triple seated rooms.
28. Fans and lights must be switched off when the students leave their rooms. Light must be switched off positively when they go to bed. In case it is noticed that fans/lights are on the locked room, a heavy penalty will be imposed for wasting the costly energy sources.
29. Playing music and videos etc. inside the rooms is strictly prohibited as it causes disturbance to the inmates. Any such complaint against inmates will be viewed very seriously and seizure of the gadgets will be made along with imposition of heavy fine.
30. The room of any student in the hostel can be inspected at any time by the Rector/Warden or any authorized member of the institute staff or district police officials. Inmates are advised to keep their ID cards with them and show them on demand.
31. Inmates are prohibited from writing slogans or any writings obscene drawings on the hostel walls and rooms. Heavy penalties will be imposed on students/group of students indulging in such writings.
32. Every other matter, not provided in these rules, will rest in the absolute discretion of the Director.

#### **OTHER INSTRUCTIONS TO RESIDENTS**

- 1) Keep all money (except a petty cash of not more than Rs.100/-) in Bank.
- 2) Carry the petty cash, wrist watch and such valuables always on the body. They are more safe on the body than in the room.
- 3) Lock the room while going out of the room, (even when you are going to bathroom/or latrine, lock your room or see that your partner stays in the room till you return).
- 4) Do not keep any valuables in the room.
- 5) Do not give any loan or any tips to anybody.
- 6) If you notice any hostel student not behaving properly or has any difficulties, report the matter to the Rector immediately.
- 7) Do not allow any outsider to enter into your block or hostel premises.
- 8) To avoid thefts that occurring especially on Saturday/Sunday and other holidays during 6.00 p.m. to 8.00 p.m. all students from every floor or block should not go out or some should remain on each floor.
- 9) Students should observe every common safety rules to avoid thefts.

Date :

Chief Rector

Director

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