



Walchand College of Engineering, Sangli

(An Autonomous Institute)

Vishrambag, SANGLI-416415 (M.S.), India

Website : www.walchandsangli.ac.in

Email : director@walchandsangli.ac.in, walchand@rediffmail.com



Director +91-233-2303433



Office +91-233-2300383

Fax : +91-233-2300831

Guidelines to obtain Education verification, TC/LC, Migration Certificate, Transcript & LoR

All the concerned should note that typed application on letter head of organization/ individual showing payment details along with set of papers will be required for getting various documents from our institute for the students passed out from our institute. The correspondence in this regard could be made through Email with Student Section; Phone No. 0233 2300384; Email: studentsection@walchandsangli.ac.in with a CC to registrar@walchandsangli.ac.in. However a hard copy of application showing your Email details along with required envelopes and demand draft should also be sent through mail. The correspondence in hard form could be addressed to Director, Walchand college of Engineering, Vishrambag, Sangli – 416 415 showing "Students section- application for -----". Please do not send any mar sheet or certificate through regular mail. The institute will not be responsible for loss of any certificate/ documents in transit. You are requested to clearly mention address for communication, authorization for collection and a copy of NEFT payment details in your correspondence according to type of your application. The payment can be made by cash, online or DD of nationalized bank in favor of "Director Walchand College of Engg., Sangli

Our bank details for online payment:

** For TC/LC: Bank of India, Branch: Vishrambag, Sangli;

CD Acc. No. 150720100000001; IFSC Code: BKID0001507

MICR Code: 416013154

** For Other Certificates

Bank of India, Branch: Vishrambag, Sangli;

CD Acc. No. 150720100000002; IFSC Code: BKID0001507

MICR Code: 416013154





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Sr. No.	Category of Application	Set of documents required	Amount of Fee	Approximate time required
1.	EDUCATION VERIFICATION	Application with a Copy of attested Final year mark sheet	Rs.500/- PER STUDENT	8 Days
2.	TC/ LC	Application with a Copy of attested Final year mark sheet Self-addressed Envelope with Rs. 35/- Post Stamp for post or By Hand	Rs. 90/-	
3.	MIGRATION	Application with two Copies of attested Final year mark sheet; Two attested copies of admission Proof ; Two attested copies of TC (if already taken); A copy of Shivaji University Migration Form ; Two Self-addressed Envelope with Rs. 10/- Post Stamp for post or By Hand	Rs. 90/- in addition to University Migration Fee Rs. 130/- in the form of DD In Favour of "Finance & Account Officer Shivaji University Kolhapur"	
4.	TRANSCRIPT	Application with attested Copies of mark sheets for all semesters i.e. entire program of Four years	Rs. 900 for a set of three copies; Rs. 300 per additional copy up to 10 copies	
5.	LOR	Application showing significant achievements in all semesters i.e. entire program of Four years with admission proof and final year mark list/ certificate	Rs. 300.00 per copy	




DIRECTOR