

**WALCHAND COLLEGE OF ENGINEERING,  
SANGLI**

**TENDER DOCUMENT**



**Tender for Renovation of IT Department at WCE, Sangli**

**Prebid Meeting**

**06<sup>th</sup> August 2018 at 3:30 pm**

**LAST DATE OF RECEIVING**

**9<sup>th</sup> August 2018 at 1:30 pm**

**DATE OF OPENING THE TENDER**

**09<sup>th</sup> August 2018 at 3.30 pm**

**All above events will be conducted at Conference Hall, Main Building, First Floor, WCE, Sangli**

**Three Envelopes Tender**

- a. Envelope No 1 = All qualification documents and Demand Drafts of EMD & Cost of tender form.
- b. Envelope No 2 = Signed and stamped tender form with cost details.
- c. Envelope No 3 = Containing above two envelopes with full address, contact no and title of work.

**Bill of quantities/ APPROXIMATE QUANTITY AND ABSTRACT SHEET**

**Name of the agency:**

**Address:**

**Phone No:**

**Tender for Renovation of IT Department**

| <b>S No</b> | <b>Item</b>   | <b>Qty</b> | <b>Rate</b> | <b>Per</b> | <b>Amount</b> |
|-------------|---|------------|-------------|------------|---------------|
| 1           | Removing and refixing existing Aluminium partition at suggested location etc complete as directed by engineer incharge  | 61.88      | 500.00      | Sqm        | 30940.00      |
| 2           | Providing and supplying computer counters of size 0.60 m wide and 0.75 m height in 18 mm thick termite proof ISI grade plywood with approved lamination 1 mm thick as approved, all vertical supports of 36 mm thick both side white laminated, CPU holder box and support, necessary wire way raceway 75 mm thick and 150 mm in height with central plywood to create two compartment to carry electrical and network wires separately, vertical box above table of thickness 75 mm and 450 mm height in 18 mm thick plywood box with 1 mm thick laminate and 12 mm itched glass with edges diamond polish of 230 mm height, as per design and drawing, all vertical supports of 36 mm thickness, height adjustment Nylon bush, etc complete as per sample present in main lab of IT Department etc complete directed by engineer incharge | 30.00      | 5500.00     | M          | 165000.00     |
| 3           | Providing and fixing Aluminum frame and glass louvers to existing windows by removing existing fixed glass panel adding vertical Aluminum members etc complete as directed by engineer incharge   | 3.60       | 1500.00     | Sqm        | 5400.00       |

| S No | Item   | Qty   | Rate    | Per | Amount  |
|------|--|-------|---------|-----|---------|
| 4    | Providing and fixing in position powder coated anodized (as per IS 1868/1982) Aluminium sliding window of three tracks as per detailed drawing, removing existing shutters, use existing grill for window, and as directed by engineer incharge with all Jindal make Aluminium sections fixtures and fasteners such as imported roller bearings in Nylon casing and self-locking catch. Fitted in vertical section of shutter including 5 mm thick plain glass with all required screws and nuts etc completed with MOSQUITO NET with necessary MS box frame 25 X 25 mm outside, fixing 20 mm thick mirror polished Green marble all-around of approved quality and shade for window opening in cm 1:3 and white cement including necessary adhesives with edge polishing, cleaning, curing etc. complete. | 2.25  | 3500.00 | Sqm | 7875.00 |
| 5    | Providing & applying two coats of luster paint for touchup etc of approved quality and make finished on two coat of primer, applying full putty for filling the cracks, voids and for leveling the wall surface by scrapping existing paint, scaffolding etc. complete as directed by engineer incharge.   | 50.00 | 160.00  | Sqm | 8000.00 |
| 6    | Supplying and fixing powder coated ceiling fans of Bajaj grace make with aluminum body and blades (blade 1.10 to 1.20 mm thick) High speed and with condenser A.C.230 V, 50 Cycles of 1200 mm. sweep complete erected in position with necessary flexible copper wire and without regulator with, canopy, hook/clamp, nuts and bolts, fan down rod 20 mm diameter 4' length with two coats of brown oil paint etc. complete and marking Sr. No. and date of fixing   | 4.0   | 1850.00 | No  | 7400.00 |
| 7    | Removing and refixing writing board, display units and LCD screen present in the laboratory at the suggested location etc. complete as directed by engineer incharge.  | 1.0   | 500.00  | No  | 500.00  |

| S No                          | Item  | Qty   | Rate    | Per | Amount           |
|-------------------------------|---|-------|---------|-----|------------------|
| 8                             | Providing and fixing mild steel grill work for windows, ventilators etc. 20 kg./sq.m. as per drawing including fixtures, necessary welding & painting with one coats of anticorrosive paint & two coats of oil painting complete. | 2.25  | 1200.00 | Sqm | 2700.00          |
| 9                             | Providing and fixing American folded curtains to windows in two leafs with windows rod etc as per sample on site etc complete as directed by engineer incharge.   | 12.96 | 750.00  | Sqm | 9720.00          |
| 10                            | Providing and fixing Plywood partition of 75 mm thickness in 188 mm thick waterproof plywood and 1 mm thick approved laminate with in wooden frame etc complete as directed by engineer incharge.                                 | 4.50  | 4000.00 | Sqm | 18000.00         |
| 11                            | Providing and fixing vitrified flooring to existing wireway in cement mortar by removing existing glass panels and curing etc complete as directed by engineer incharge.  | 2.75  | 1100.00 | Sqm | 3025.00          |
| 12                            | Providing groves in existing vitrified flooring for wiring ad concealing it with vitrified flooring and curing etc complete as directed by engineer incharge.   | 16.00 | 500.00  | M   | 8000.00          |
| 13                            | Providing and fixing mosquito mesh to existing panel of windows by removing one glass panel etc complete as directed by engineer incharge.  | 2.0   | 750.00  | No  | 1500.00          |
| <b>Total cost of work Rs.</b> |   |       |         |     | <b>268060.00</b> |

We agree to execute the above works in accordance with the approved drawings and technical Specifications at % \_\_\_\_\_ above/below to estimated cost of above estimate i.e. total price of Rs. \_\_\_\_\_ as mentioned in above bill of quantities i.e., for a total contract (Rs. \_\_\_\_\_ amount in words).

Signature of  
Bidder

**Terms and conditions:**

1. The contractor should have GST registration.
2. If rain does not allow for execution of few of the items, the items will be executed immediately after rainy season without claiming any additional charges.

3. In the scope of the tender for the bill of the quantities brief specifications is included for the understanding of the tenderer, however the detailed PWD specifications of the respective item is applicable for the execution and in general consideration of the item.
4. While submitting the tender, the offer (Bid Price) must be submitted in sealed envelope and marked in the following format “**Tender for Renovation of IT Department**”, Company Name, Address, email, contact person, cell no. etc.
5. Your tender should be addressed to the *Director, Walchand College of Engineering, Vishrambag, Sangli - 416 415 (Maharashtra State)*.
6. Earnest Money Deposit (**EMD**) is Rs **3000/-** in the form of Demand Drafts drawn on any Nationalized Bank in favor of ‘The Director, Walchand College of Engineering, Sangli’ payable at Sangli. If the tender offer is not accepted, the EMD will be refunded.
7. Envelope should contain the detailed specifications, duly signed and stamp sealed on each page otherwise it is liable for rejection.
8. The Bidder shall assure the support to maintain the work for at least 1 year for the Guarantee period.
9. Bidder shall not assign or sublet the contract to any other sub-vendor.
10. Bidder shall enclose demand draft of Rs. **2000/-** towards cost of tender form (Nonrefundable).
11. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing in words.
12. All duties, taxes, octroi and other levies etc. as applicable are payable by the contractor under the contract and shall be included in the total price.
13. The rates quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to escalation on any account.
14. The prices should be quoted in Indian Rupees only.
15. The Bidder should submit deviation statement (if any)
16. Each Bidder shall submit only one tender.
17. **Supplier should enclose his latest valid Income Tax clearance certificate along with his valid PAN No, list of works complete in last three years, list of tools, plants, equipment’s and manpower along with him and solvency if needed.**
18. Proper measures/ precautions are to be taken on site during the execution of works. Accidental loss of any kind will be borne by contractor.
19. Rights to change quantity, any clause fully or partially in the terms and conditions mentioned above and right to cancel any Tender without giving any reason is reserved with Director, Walchand College of Engineering, Sangli.

### **Validity of Tender**

1. Tender shall remain valid for a period not less than 45 days after the deadline date specified for submission.
2. The Employer will evaluate and compare the tenders determined to be substantially responsive i.e. which
  - (a) are properly signed ; and
  - (b) Conform to the terms and conditions, and specifications
  - (c) Evaluation and Comparison of bids shall be done on basic price with charges like transportation, freight and insurance, etc. including all taxes. Thus rate should be given clearly indicating unit rates.
  - (d) Any conditional tender will not be accepted
  - (e) Quantity of the items may vary as per requirement at the time of purchase order or during execution.

### **Evaluation of Tenders**

The Employer will evaluate and compare the tenders determined to be substantially responsive i.e. which

- (a) Meet the qualification criteria specified in clause 2 above;
- (b) Are properly stamped and signed; and

(c) Conform to the terms and conditions, specifications and drawings without material deviations.

### **Award of contract**

1. The Employer will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.
  - i. Notwithstanding the above, the Employer reserves the right to accept or reject any tenders and/or to cancel the bidding process and/or reject all tenders at any time prior to the award of contract.
  - ii. The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.
2. **The completion of all the items should be within 30 days from the date of work order.** The work duration is essence of work contract.
3. Any willful delay on the part of the second party in completing the construction within the stipulated period will render him liable to pay liquidated damages. @ Rs. 2000/- per day, this will be deducted from payments due to him. The first party may cancel the contract and take recourse to such other action as deemed appropriate once the total amount of liquidated damages exceeds 2 % of the contract amount.

### **Payment**

Payment will be made as 95% against virtual completion at site after billing and recording. The remaining 5% as "Performance Security" payable at the end of warranty period or on submission of 5 % of the Bank Guarantee or will be deducted from bill and undertaking for the said amount.

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| Payment on completion of approx. 50 % of the total work (After submission of RA Bill by the contractor and due certification by engineer incharge after deducting 5% security deposit)                  |
| Remaining payment on completion of total work (After submission of Final Bill by the contractor and due certification by engineer incharge after deducting 5% security deposit and taxes as applicable) |

### **Warranty**

Normal commercial warranty/ guarantee shall be applicable to the completed items for 12 months from date of satisfactory completion/acceptance.

All legal disputes are subject to the Jurisdiction of Sangli court only.

Director  
Walchand College of Engg.,  
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