

WALCHAND COLLEGE OF ENGINEERING, SANGLI
(An Autonomous Institute)
Examination Cell

TENDER DOCUMENT

Supply of Answer Books



**LAST DATE OF RECEIVING
AT 3.00 PM ON 30 JAN 2018**

**DATE OF OPENING THE TENDER
AT 4.00 PM ON 30 JAN 2018**



**WALCHAND COLLEGE OF ENGINEERING,
SANGLI.**

**(An Autonomous Institute)
Examination Cell**

P.O. Willingdon College, Vishrambag, Sangli.
Pincode : 416 415
(Maharashtra State) India

Phone Nos : Exam.Cell : (0233) 2303307 Office - 2300383 Fax : 91-233-2300831
web site :www.walchandsangli.ac.in

Invitation of Tender for Supply of Answer Books

You are invited to submit your most competitive price for the following items latest by **3.00 pm on 30 JAN.2018.**

1. Details of items:

	Specifications	Quantity
1	1.Number of Pages: 32 (Back to back) A4 size, ruled, side stitched answer book and last page printed with graph (70 gsm Map litho paper) Serially numbered starting from E 122001	24000
	2.Number of Pages: 24 (Back to back) A4 size, ruled, side stitched answer book and last page printed with graph (70 gsm Map litho paper) Serially numbered starting from M 68001	24000
	3.Number of Pages: 08 (Back to back) A4 size, ruled, side stapled answer book and last page printed with graph (70 gsm Map litho paper) Serially numbered starting from P 90001	8000

2. While submitting the tender, the offer must be submitted in sealed envelope marked with “**Tender for the supply of answer books**”, **Company Name, Address, email, contact person, cell no. etc.**
3. Your tender should be addressed to the **Director, Walchand College of Engineering, Vishrambag, Sangli- 416 415 (Maharashtra State).**
4. Envelope should contain the detailed specifications, duly signed and stamp sealed on each page otherwise it is liable for rejection.
5. Bidder shall not **assign or sublet the contract** to any other sub-vendor.
6. Bid Price
 - a) The contract shall be for the full quantity as described above.
 - b) **All duties, taxes and other levies etc. as applicable are payable by the bidder and shall be included in the total price. The octroi paid receipt should be in the name of Director, Walchand College of Engineering, Sangli.**
 - c) The prices should be quoted in Indian Rupees only.
7. Each Bidder shall submit only one tender.
8. Bidder should enclose his latest valid Income Tax clearance certificate along with his MST/CST Registration No. and Certificate.
9. Tender shall remain valid for a period of 30 days after the date specified for submission.
10. The purchaser will evaluate and compare (separately for each item) the tenders which are properly signed and conform to the terms and conditions, and specifications.

11. The evaluation and comparison of bids shall be done on basic price excluding all taxes. The rate should be given clearly indicating basic price and taxes (if any).
12. **Any conditional tender will not be accepted and quantity of the items may vary as per requirement at the time of purchase order.**
13. The Purchaser will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.
14. The Purchaser reserves the right to accept or reject any tenders and/or to cancel the bidding process and/or reject all tenders at any time prior to the award of contract.
15. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.
16. **The complete delivery of all the items (with plastic bags covered) should be within 30 days from the date of purchase order. The penalty for delay in proportion to the cost of item (usually at rate of 1% for first 10 days, 2% for next 10 days) shall be charged. In case of delay, more than 20 days, order shall be automatically cancelled.**
17. Payment will be made immediately after delivery of the goods in following mode:
95% against receipt of goods as per specifications at college and remaining 5% as “Performance Security” payable at the end of one year or on submission of the Bank Guarantee and undertaking for the said amount.
18. Each bidder has to submit earnest money deposit of Rs. 2500 in the form of DD (nationalized bank) in favour of Director, Walchand College of Engineering, Sangli alongwith the offer. If the company has Small Scale Industry (SSI) registration certificate, then EMD need not be submitted. However, SSI registration certificate should be submitted alongwith tender.
19. The cost of the TENDER document is in the form of DD (nationalized bank) of Rs.500/-- in favour of Director, Walchand College of Engineering, Sangli. This amount is non refundable. The tender document after having downloaded from the college website, www.walchandsangli.ac.in; is to be filled up by the bidder and the filled tender document is to be submitted alongwith the D.D. Document without D.D. will not be considered.
20. All legal disputes are subject to the Jurisdiction of Sangli court only.

Date:

Director