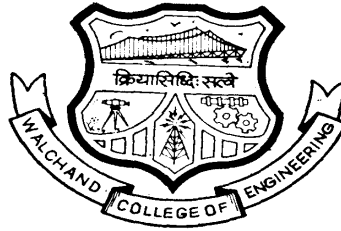


**WALCHAND COLLEGE OF ENGINEERING,
SANGLI**

TENDER DOCUMENT



**TENDER FOR CDTP (POLY WING)
(Purchase of Desktop & Printer)**

**LAST DATE OF RECEIVING
13.06.2017 upto 3.00 pm**

**DATE OF OPENING THE TENDER
13.06.2017 at 4:00 pm
In Conference Hall, Main Building**

INVITATION FOR TENDERS

Ref No; - WCE/PW/

Date: 25.05.2017

To _____

Dear Sir,

Sub: Invitation of Tender for supply of Computers for CDTP (Poly Wing)

You are invited to submit your most competitive tender for supply of Computer for CDTP (Poly Wing)

under the terms and conditions as enclosed herewith.

This tender form is also available on college website www.walchandsangli.ac.in

While submitting the Tender, the offer must be submitted in following fashion.

1. Two separate envelopes are to be used.
2. First envelope should be titled as “**Specifications Envelope**” and it should contain documents such as:
 - i) Shop Act license ii) I-Tax Return iii) Experience certificate iv) Sales Tax Registration v) Authorized dealer / distributor certificate vi) Proprietary item certificate , if applicable, viii) D.D. for Rs 1000/- if the tender form is down loaded from the college web site (for cost of tender form which is nonrefundable & without which tender will not be considered), viii) Separate (not a single) E.M.D. D.D.s for each of the department as per page number 11/12. All of the above D.D.s must be drawn from nationalized bank, favoring “The Director, Walchand College of Engineering, Sangli” payable at Sangli, ix) Detailed Specification of the offered item (if it differs from what is indicated in the tender) as per the tender form, but with no indication of offered cost of the respective item. Pages marked as 10/12, 11/12 must be signed and rubber stamped. This envelope must be sealed. At the time of tender opening, if the specifications and the other documents in this envelope are found correct, second envelope will be opened, otherwise the tender submission is likely to be rejected. **The tender form is not transferable. Each bidder shall submit only one tender.**
3. Second envelope should be titled as “**Commercial Offer Envelope**” and it must be sealed. Your “Commercial Offer” sealed envelope should contain competitive offered prices for the items. Taxes for VAT and other if any (except Octroi) should be clearly indicated in the column “Total Amount”. Octroi is to be paid at actual by the tenderer, while supplying items. The octroi receipt must be in the name of the Director, Walchand College of Engineering Sangli. Separate envelopes (and not a single envelope) are to be used for each of the departments. All the department specific pages of the tender form should be filled with the competitive prices offered, signed and rubber stamped on each page. The other specifications of the item, its make and model number, its detailed other features, leaflet of the items, customer list along with their contact details (where the tenderer has earlier supplied the item) etc., must be supplied in the department specific envelopes. If the space provided in the tender form is insufficient, additional pages may be attached appropriately.
4. Two of the separate sealed envelopes, namely, “Specification Envelope” and “Commercial Offer Envelope” must be sealed together in a “common” single envelope.
5. Each of these envelopes should be also titled, as per the case for either “Supply of **Computer for CDTP (Poly Wing)**”. Tenderer must also mention their Company name, Address, email, contact person, cell no. etc. on envelopes.
6. If tenderer has SSI registration, the tenderer will be exempted from paying E.M.D. The valid SSI registration documents, for this purpose, must be enclosed in “Specifications Envelope”.

7. If the tenderer is selected for supply of items, the selected tenderer will give an undertaking for supply of items as per the college's terms and conditions, and the tenderer will supply the items accordingly. If the tenderer fails to supply the items as per college's terms and conditions, the EMD amount of the tenderer will not be returned. EMD will be returned to all other "not selected" tenderers only when the selected tenderer supplies all the items as per college's terms and conditions. The selected tenderer has to submit Bank guarantee for 10 % of total purchase value. The Bank Guarantee will be returned, if no violation of terms and conditions are found, only at the end of the warranty period or at the end of contract to the tenderer.

The supply place is normally respective departments of college and supply period is usually 15 days from the date of placing order.

We look forward to receive your tender and thank you for your interest in this system.

Yours faithfully,

Director
Walchand College of engineering, Vishrambag, Sangli

Terms & Conditions

Please note following terms and conditions before filling the tender form and return this **sheet duly signed along with company's seal.**

1. Essential additional Services to be included Installation and training on college site.
Supplying documentation, Software Media /Software with media. (Licensed Version), Warranty for **three years**. Equipment for its malfunctioning, if any, must be replaced / repaired within 15 days during warranty period.
2. For any proprietary items, attach certificate from the manufacturer that the product is proprietary and also attach the valid certificate of authorized dealer/distributor/channel partner.
3. Local support for three years must be provided by the party/manufacturer.
4. The name of your principal party (if any) is to be indicated for the items, so as to enable to place the order with the principal.
5. **Usual payment terms: 80% against successful installation, testing, training and 20% after submission of Bank guarantee for three years of 10% of the total purchase order.**
6. **The tender form is not transferable.**
7. The offer value is to be calculated on the basis of Rate x Quantity
8. Tender documents should be sealed in an envelope along with duly signed terms & condition sheet in the college office **on or before 13.06.2017 upto 3.00 pm** Late documents will not be accepted. -
9. **The cost of the TENDER document is in the form of DD of Rs.500/-- in favour of Director, Walchand College of Engineering, Sangli. This amount is non refundable.** The tender document after having downloaded from the college website, www.walchandsangli.ac.in; is to be filled up by the bidder and the filled tender document is to be submitted along with the D.D. Document without D.D. will not be considered.
10. If the space provided in any one of the columns of the tender form is not enough, additional pages may be attached.
11. Separate DD for Earnest Money Deposit (EMD) of Rs. 2000/- must be submitted along with the bid. Bid submissions, without Demand Drafts will not be considered. Demand Drafts must be drawn on any Nationalized Bank in favour of 'The Director, Walchand College of Engineering, Sangli' payable at Sangli.
12. **The right to reject or accept any or all offers with or without modifications from any or all parties without assigning any reason is reserved with the Director, Walchand College of Engineering, Sangli.**
13. The bidder has to submit an undertaking for terms and conditions, if selected for placing the order.
14. Rates quoted should be valid at least for **One Month**.
15. The supply of materials should be done within two weeks after date of purchase order.
16. Legal matter will be restricted to Sangli jurisdiction.
17. Quantity mentioned in tender for item may vary depending on availability of fund.
18. Enough supporting documents, for example, specifications of the items, customer list, Authorization letter, Sales tax number letter, etc. must be submitted along with the tender documents.
19. Receipts of octrio for each equipment to be submitted separately along with bill for clearance of payments.
20. The prices should FOR destination and inclusive of all taxes excluding local octrio charges as applicable.
21. Depending on availability of funds desktop or printer order quantity may be reduced by one number.

I / We have read the above instructions carefully, and I /we abide by the instructions.

Seal of Company

Authorized Signature

Name:

Date:

TENDER FOR CDTP (POLY WING)
(Purchase of Desktop & Printer)

IN	Particulars	Approx. Qty	Basic Unit Price	VAT + Octroi	Total Amount
		q	a	b	(a+b)*q
1	Desktop : DELL OptiPlex 3046 3.7GHz i3-6100 or equivalent Intel Core i3-6100 (3MB Cache, 3.7 GHz), 4GB DDR4 2133MHz, 1 TB @ 720 rpm 3.5" SATA HDD, DVD R-W Drive, Intel 110 H Chipset Motherboard, Integrated Realtec RTL 8111 HSD, Integrated Intel HD Graphics 530, Ethernet LAN 10/100/1000, DELL USB Keyboard, DELL Optical Mouse, DELL E-1916 H 19.5" Wide Screen LED Backlight Monitor, DELL Internal Audio Speakers, Mini Tower Chassis, standard 240 W SMPS etc Warranty : 3 Years	4			
2	LaserJet mono single function printer HP 1020 plus or equivalent Print resolution true 600*600 dpi, print speed upto 15 ppm, connectivity USB 2.0 high speed, Input tray 150 sheets etc Warranty : 1 Year	1			

Details of EMD

Seal of Company

**Authorized Signature
Name:**

Date: