



Tender

TENDER FORM COST : Rs.500/-

CENTRAL STORE

**Date of Receiving : 22nd September, 2017 before 12.00
noon**

Date of Opening : 22nd September, 2017 before 3.30 pm

**Name of the Work: - Supply of Printing & Stationary
Items**

Name of the Bidder: - _____

Address: - _____

Phone No.: - _____ Mobile: - _____

Email: - _____



INVITATION FOR TENDERS

Ref No; - WCE/CS/

Date: - 28/8/2017

To _____

Dear Sir,

Sub: Invitation of Tender for supply of printing & stationary items to Central Store

You are invited to submit your most competitive tender for **supply of printing & stationary items to Central Store** under the terms and conditions as enclosed herewith.

This tender form can be obtained from college website www.walchandsangli.ac.in

While submitting the Tender, the offer must be submitted in sealed envelope and envelope should be marked in the format “**Supply of printing & stationary items to Central Store**”.

Your Tender should be addressed to the *Director, Walchand College of Engineering, Vishrambag, Sangli- 416 415 (Maharashtra State).*

Your sealed envelope should contain all the pages 1 to 7, needed to fulfill the terms and conditions, **tender properly filled with the competitive price offered, duly signed and stamp sealed on each page otherwise it is liable for rejection.** This sealed envelope should also contain earnest money deposit of Rs. 5000.00 (In words Rs. Five thousand only) in the form of Nationalized bank D.D. favoring Director, Walchand College of engineering, Sangli payable at Sangli.

The stationary items are to be supplied to Central Store of college within 7 days from the date of purchase order.

Please note that the last date for submission of Tender is 22nd September, 2017 up to 12:00 noon and will be opened on 22nd September, 2017 at 3:30 p.m. at Conference hall, Walchand College of engineering, Sangli.

Blank tenders will be available at the college office with the cashier between 11:00 am to 5:30 pm on working days by paying Rs. 500/- towards cost of tender form, OR tender form can be downloaded from www.walchandsangli.ac.in The cost of such downloaded form – D.D. of Rs 500/- shall be attached along with D.D. of earnest money of Rs 5000/-.

We look forward to receive your tender and thank you for your interest in this project.

Yours faithfully,

Director

Walchand College of engineering, Vishrambag, Sangli



TERMS AND CONDITIONS

No.	Clause	Term Details
1.	Other Charges	To be mentioned separately
2.	Payments	100% payment after receipt of item With required specification

- 1. ONLY LOCAL BIDDERS ARE INVITED.**
- Payment is normally made by cheque within 30 days on receipt of stores in sound condition.
- Sealed tender is to be sent to office of Walchand College of Engineering, Sangli.
- 4. Tenderer must quote specifications, brandwise rates of the Stationary item which may be be considered.**
- 5. Rates quoted may be reviewed if any sudden rise/fall found in market prices. Rates will be compared only if tender received from three LOCAL (within Sangli City) bidders.** Acceptance of items will be subject to the approval of Director. You may request to get a sample by the inspecting agency specified by us.
- The quality, brand, GSM etc. should be exactly the same as mentioned by his office/samples produced by the bidders. **Only latest stationary items will be accepted.**
- Rates offered must be in the denomination of the quantity mentioned in this letter.
- Tender must be inclusive of packing, forwarding, freight or any other charges, excise duty/sales tax, etc.
- Tender received due date & time will not be considered.
- The Director reserves the right to reject or to cancel the tenderers without assigning any reason. No communication about the rejected tender will be done.
- Legal matter will be restricted to Sangli jurisdiction.
- Quantity mentioned in tender for item may vary depending on availability of fund.
- Enough supporting documents, for example, specifications of the items, customer list, authorization letter, Sales tax number letter, etc. must be submitted alongwith the tender documents.
- Please ensure to specify in your tender whether all the terms and conditions mentioned in Para 2 are acceptable and whether the items offered are strictly as per the required specification. Non-confirmation of these may lead to outright rejection of your tender.
- Please quote 'Tender date of opening' on the envelope.
- Before filing the rates, please visit College site for exact specifications of the items.
- 17. The rate of contract shall remain valid for one year from the date of signing of the Rate Contract.**

Director
Walchand College of Engineering
Vishrambag, SANGLI 416 415



LIST OF PRINTING & STATIONARY ITEMS

Sr.No.	Name of item	Basic	VAT +GST+ OTHER	Total	Remarks
1	CD 700 MB moserbair/sony/equivalent				
2	DVD 4.7 G.B. moserbair/sony/equivalent				
3	Register 100 pgs.2 quire Rajashree/Rajdhani				
4	Register 200 pgs.3 quire Rajashree/Rajdhani/Equivalent				
5	Register 400 pgs.6 quire Rajashree/Rajdhani/Equivalent				
6	Students LaboratoryAttendance register 500 pgs Rajashree/Rajdhani/Equivalent				
7	Staff attenence register 200 pg Rajashree/Rajdhani/Equivalent				
8	Note book 100 pgs. Classmate/Navneet/Equivalent				
9	Note book 200 pgs. Classmate/Navneet/Equivalent				
10	Duplicate book no.2 Pratibha/Equivalent				
11	Triplicate bookNo.2 Pratibha/Equivalent				
12	White non dust chalks- Apsara/Equivalent				
13	Color non dust chalks-- Apsara/Equivalent				
14	White board duster- Zeel/Equivalent				
15	Black board duster wooden				
16	Cutter big				
17	Seizer 10 inch big				
18	Seizer 8 inch Medium				
19	Seizer 6 inch Small				
20	Big gum bottle 700 ml-Camlin				
21	Gum bottle 350 ml-camlin				
22	Gum bottle 150 ml-Camlin				



23	Fevicol Dabi 100 gm				
24	Feviquick Tube 500 mg				
25	Cello Tape .5 inch				
26	Cello Tape 1 inch				
27	Cello Tape 2 inch				
28	Brown tape 1.5 inch				
29	Brown tape 2 inch				
30	Brown tape 3 inch				
31	Brown tape 4 inch				
32	Tisco Tape small				
33	Whitener pen 7ml –Camlin				
34	Stamp pad big 157X96 mm- Camlin				
35	Stamp pad medium 110X70 mm Camlin				
36	Stapler small No.10 Kangaroo				
37	Stapler pins No.10				
38	Paper pins 50/65 gm				
39	U clips				
40	U clips- color				
41	Pencil – Apsara/Camlin				
42	Eraser in Nos.-Apsara/Camlin				
43	Sharpener-Camlin				
44	Ruler Steel 30 cm Camlin				
45	Ruler Plastic 30 cm Camlin				
46	Punching Machine-DP-52 - Kangaroo				
47	Marker pen-black Camlin				



48	Marker pen-red Camlin				
49	Permanent Marker-black Camlin				
50	Permanent Marker-blue Camlin				
51	Permanent Marker-White Camlin				
52	Permanent Marker-red Camlin				
53	Permanent Marker-green Camlin				
54	Marker pen white board-red Camlin				
55	Marker pen white board-blue Camlin				
56	White board marker ink-blue Camlin				
57	White board marker ink-red Camlin				
58	Pen-red-Lexi/Reynold				
59	Pen-green Lexi/Reynold				
60	Pen-blue Lexi/Reynold				
61	Pen-black Lexi/Reynold				
62	Use & throw pens				
63	Fluorescent Sketch Pen – Highlighter-Camlin				
64	Box files Full size – Rajashree				
65	Les files				
66	Office files Rajashree				
67	Folder files four flaps				
68	Spring files Rajashree				
69	Box files Small thick office favourite files Rajashree				
70	A4 size paper –rim B2B				
71	Ruled paper –rim				
72	Photo paper packet-50 nos.-180 GSM Oddy				



73	Legal size B2B				
74	Multi Color paper A4 size/100 sheets				
75	Ledger Paper A4 size plain rim				
76	Paper flags				
77	Steel Scale 60 cm				

Contact details

Sr.No.	Name of Department	Name of Person	Contact No.
1	Central Store	Mr.R.N.Langade	2300383