



# Walchand College of Engineering, Sangli

(An Autonomous Institute)

Vishrambag, SANGLI-416415 (M.S), India

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## Minutes and Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting

Meeting No	: 08
Day and Date	: Tuesday, 7 Aug 2018
Time	: 3.30 PM
Venue	: Conference Room

### **Item No. 1. Confirmation of the minutes of the last meeting**

The IQAC Coordinator presented the Minutes of the last meeting dt. 13/2/2018. The members approved the minutes.

### **Item No. 2. To Consider Activity Report and TEQIP**

The IQAC Coordinator presented various activities of the college that took place in May-July 2018. Of the first installment of Rs. 2 Crore from NPIU, the college has spent Rs. 72.21 lakh on procurement of equipment and learning resources; Rs. 78.96 lakh on academic processes and Rs. 5.92 lakh on operating costs as on 31-07-2018. The IQAC Coordinator reported that the audit team of TEQIP visited WCE during 6-8<sup>th</sup> August 2018 and completed the performance audit. Based on the performance audit report, the NPIU has announced the release of further installment of Rs. 2 crores of TEQIP funds. The members noted the overall progress of TEQIP with satisfaction.

The members also appreciated achievements of students in the areas of sports and technical competitions, while taking note of the Activity Report.

### **Item No.3. To consider and approve disposal of scrap material from all the departments and college**

The IQAC Coordinator reported about a lot of obsolete material (old computers, broken furniture, broken equipment and material, etc.) accumulated in departments and in the institute, which needs to be disposed of as scrap. The IQAC Coordinator explained the detailed process followed by the college scrap identification, certification and disposal as per the government guidelines. For disposal of the identified and certified scrap material, tenders were invited through an advertisement. The comparative statement of the tenders was discussed in the Finance Committee. As per directions from the Finance Committee, the scrap dealer was finalized. The members expressed satisfaction over the process followed for scrap disposal and it was then

Resolved that the proposal to dispose of the obsolete material from the institute and to delete the items from the asset register is approved.

**Item No. 3. To consider Annual Report AQAR for the year 2017-18**

The IQAC Coordinator tabled Annual Report based on the activities of the institute for the year 2015-16 and presented the highlights of the report. The members noted the progress with satisfaction and complimented documentation of the activities in a comprehensive manner leading to quality improvement. It was then

Resolved that the Annual Report of WCE for the year 2015-16 is recorded.

**Item No. 4. To consider changes in Academic curriculum**

The IQAC Coordinator tabled the report on revised academic curriculum. The members noted the changes with satisfaction.

There being no other item, the meeting ended with thanks to the chair.

**Director**

**Member Secretary**



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## Minutes and Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting

Meeting No	: 09
Day and Date	: Tuesday, 20/11/2018
Time	: 3.30 PM
Venue	: Conference Room

### **Item No. 1. Confirmation of the minutes of the last meeting**

The IQAC Coordinator presented the Minutes of the last meeting dt. 7/8/2018. The members approved the minutes.

### **Item No. 2. To Consider Activity Report and TEQIP**

The IQAC Coordinator presented various activities of the college that took place in Aug.-Oct. 2018. The members noted the overall progress at WCE and appreciated achievements of the WCE Alumni: Dr. Sadanand Joshi in getting John Franklin Carll International Award in USA and Major Ponung Doming to become the first woman from woman from Arunachal Pradesh to become Major in Indian Army. While discussing TEQIP progress, the members wanted to know details of specific activities carried out by WCE faculty as mentor for the Jabalpur Engineering College. Prof. Gupchup suggested that a matrix of activities should be prepared with their expected outcomes and WCE faculty time devoted for the same. The IQAC Coordinator agreed to prepare such a table and present it in next meeting. It was then

Resolved that the activity report is noted.

### **Item No. 3. To report on implementation of Payment Gateway through Billdesk for all payments to college and Mahaonline for scholarship to all students of WCE, Sangli.**

The IQAC Coordinator informed members that WCE Sangli has implemented Payment Gateway through Bank of India, so that student can pay his or her fees or any other online payment can be done to the institute from anywhere through Billdesk payment gateway. Similarly, Maharashtra Government has implemented Mahaonline website for student's scholarship payments from this year. Students can apply online for a variety of scholarships and the scholarships will be directly deposited in the accounts of the students. It will avoid delay in getting scholarships amount from Government and reduce the workload of our staff. This development was also reported in the Finance Committee meeting held on 14-11-2018. The Finance Committee appreciated these developments.

The members noted and appreciated these new developments at the institute.

**Item No. 4. To consider reconstitution of Academic Council**

The IQAC Coordinator informed the members about the reconstitution of the Academic Council at the end of its term of two years as on 01-10-2018. The Administrative Council has to nominate 'not less than four members' on this academic body as per the consideration of the Council. The members noted the approved list of Academic Council for a period of two years.

From Academics:

1. Prof. U. N. Gaitonde – Professor, Mechanical Engineering, IIT, Mumbai
2. Prof. M. S. Sutaone – Dean Academics, College of Engineering, Pune
3. Prof. V. M. Topkar – Dy. Director & Professor, VJTI, Mumbai

From Industry:

1. Shri Hemant Gadgil – Head, Center of Excellence, 3DPLM Global Services, Pune
2. Shri Prakash Yardi – Vice President, HR, Siemens Pvt. Ltd., Mumbai
3. Shri N. Acharyulu – Board Member and ex-CTO, HCC Ltd., Mumbai

There being no other item, the meeting ended with thanks to the chair.

**Director**

**Member Secretary**



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## Minutes and Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting

Meeting No	:10
Day and Date	: Thursday, 7/3/2019
Time	: 3.30 PM
Venue	: Conference Room

### **Item No. 1. Confirmation of the minutes of the last meeting**

The IQAC Coordinator presented the Minutes of the last meeting dt. 20/11/2018. The members approved the minutes.

### **Item No. 2. To Consider Activity Report and TEQIP**

The IQAC Coordinator presented various activities of the college that took place in Dec2018-Feb.2019. The members noted the overall progress at WCE and appreciated achievements of students in the Hackathons and other competitions and sports. While satisfied at student placement reaching 79%, the members noticed low placement in the Civil engineering batch. The Director suggested that the local civil contractors should be invited to interact with students for securing job offers, especially for graduating civil engineers. The Director also wanted to know what vocations the remaining students pursue. The IQAC Coordinator assured Director about acting on the suggestions in the current semester. The members also expressed satisfaction over the progress of TEQIP during this period. Resolved that the activity report is noted.

### **Item No. 3. To consider request of Dr. U.A. Dabade, Professor in Mechanical Engineering Department for deputation as State Project Adviser (SPA) at DTE Rajasthan**

The IQAC Coordinator informed the Council that Dr. U. A. Dabade has been selected as State Project Adviser at the Directorate of Technical Education, Jaipur, for supervising implementation of TEQIP in Rajasthan State. He has applied for the Council's permission to join as SPA in Jaipur on deputation till the end of TEQIP phase III, i.e. September 2020. The members desired to know about faculty position in Mechanical Engineering dept. and whether arrangements have been made for academic workload in case Dr. Dabade's request for deputation is permitted. The IQAC Coordinator assured the members about proper arrangements being made for completion of students' course work. It was then

Resolved that the request of Dr. U. A. Dabade to join DTE, Rajasthan as State Project Adviser for a period till end of TEQIP phase III is approved.

**Item No. 4. To consider allowing Associate Professors and Assistant Professors with PhD**

For various administrative positions in the institute the IQAC Coordinator explained that at present, we consider only professors for assigning responsibilities like Dean and Head of Department. Since there are total of only 8 professors across all departments, we are presently giving these responsibilities to senior Associate Professors as In-Charge. This is not appreciated by visiting committees of NBA, NAAC, UGC, etc. The IQAC Coordinator, therefore, tabled a proposal to allow other faculty members who are associate/assistant professors with Ph. D. qualifications to be considered for giving the responsibilities of department Head and Deans. He informed the members that such practice is followed in other institutes and even at IITs.

The members discussed the proposal and considered that allowing assistant and associate professors also to share these responsibilities should improve faculty participation in college administration. After discussions, it was then Resolved that the proposal to consider associate professors and assistant professors with Ph. D. qualifications is approved in principle and the In-Charge Director is asked to frame guidelines for allocating duties of Deans and HODs from among eligible faculty members.

**Item No. 5. To consider Faculty Feedback and Actions**

The IQAC Coordinator presented summary of Faculty feedback collected online to the members. The members noted the feedbacks with satisfaction. It was also suggested that actions will be initiated by HODs at Department level in appropriate cases.

There being no other item, the meeting ended with thanks to the chair.

**Director**

**Member Secretary**