**TEQIP-III REPORT**

List of Documents attached for various activities under TEQIP 3

Note: Report (mandatory): Hardcopy & Softcopy (word format)

**TEQIP Order No:**

**TEQIP Proposal No:**

* **Workshop/Course/Training/Expert lecture Organized/attended**
1. Name of Activity
2. Department
3. Duration/Date
4. Venue
5. Organizing faculty In-charge
6. Participants
7. Overview of activity
8. Activity schedule
9. Beneficiary Detail
10. Activity outcome(Detailed)
11. Achievement (if any)
12. Resource person Resume
13. Topic Delivered
14. Certificates
15. Student Feedback
16. Student Attendance
17. Activity Photos
* **Conference Attended/ Paper Presented**
1. Name of Conference
2. Department
3. Title of Paper
4. Authors of Paper
5. Duration/Date
6. Venue
7. Organizing faculty In-charge
8. Participants
9. Overview of activity
10. Activity schedule
11. Beneficiary Detail
12. Activity outcome(Detailed)
13. Achievement (if any)
14. Paper Presented Hardcopy/Softcopy

 (Publication/vol. no/Magazine/Journal Detail)

1. Certificate
2. Activity Photos
* **Competitions**
1. Name of Activity
2. Department
3. Duration/Date
4. Venue
5. Organizing faculty In-charge
6. Participants
7. Overview of activity
8. Activity schedule
9. Beneficiary Detail
10. Activity outcome(Detailed)
11. Certificates
12. Student Feedback
13. Student Attendance(No of students)
14. Activity Photos
15. Award/Prizes achieved (if any)
* **Industrial visit**
1. Name of Activity
2. Department
3. Duration/Date
4. Venue
5. Organizing faculty In-charge
6. Prior Correspondence and approval from Industry
7. Overview of activity
8. Activity schedule
9. Beneficiary Detail
10. Activity outcome(Detailed)
11. Student Feedback
12. List of Student attending the Visit
13. Activity Photos
* **PhD fees reimbursement**
1. Name of Activity
2. Department
3. Duration/Date
4. Venue
5. faculty Name
6. Registration Date
7. PhD Research Center
8. Progress report signed by Guide
9. Fees Receipt
* **AC/BoG/BoS-DAB Meetings**
1. Name of Activity
2. Duration/Date
3. Venue
4. Meeting agenda
5. Minutes of meeting
6. Activity Photos
7. Attendance
* **Procurement/ Equipment Purchase**
1. Tender form
2. Quotations
3. Order Purchase
4. Commissioning/ demonstration Report

**List of Participants (Students)**

**Date:**

**Activity Name:**

**Organizing Faculty Name: TEQIP Proposal No:**

**Department: Venue:**

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| --- | --- | --- | --- | --- | --- | --- |
| **SN.** | **Name of Student** | **PRN No** | **Department** | **Mobile No** | **Registration kit received?****(Y/N)** | **Signature** |
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| 14 |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |

Activity Coordinator Sign

**List of Participants (Faculty)**

**Date:**

**Activity Name:**

**Organizing Faculty Name: TEQIP Proposal No:**

**Department: Venue:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SN.** | **Name of Faculty** | **Institute Name** | **Department** | **Mobile No** | **Email-Id** | **Signature** |
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Activity Coordinator Sign