



Walchand College of Engineering, Sangli

(An Autonomous Institute)

Minutes of Meeting of IQAC meeting

Meeting No.	: 1 st
Day/Date	: Saturday, October 3 rd , 2015
Time	: 3.00 pm
	: Conference Hall, main building, Walchand College of Engineering, Sangli

Members Present:

1.	Prof. Dr. G. V. Parishwad	Chairperson
2.	Dr. G. R. Munavalli,	coordinator
3.	Shri. Ashok Sawant	External Member from Management
4.	Shri. C. S. Kotibhaskar	External Member Nominee from Alumni
5.	Prof. Dr. S. P. Chavan	Member
6.	Shri. V. D. Salkar	Member
7.	Dr. K. H. Inamdar	(Representative Mechanical Engineering)
8.	Shri. S. S. Vanamane	(Representative Electrical Engineering)
9.	Dr. B. G. Patil	(Representative Electronics Engineering)
10.	Dr. B.F. Momin	Member
11.	Dr. Mrs. S. P. Sonavane	Member
12.	Dr. Mrs. N. G. Kulkarni	(Representative Applied Mechanics)
13.	Dr. M. M. Waware	Member
14.	Shri. R. G. Bhosale	Member

The following members requested leave for their absence:

1. Shri. Mukul Parekh; 2. Prof. Dr. P. J. Kulkarni; 3. Shri. D.G. Dahake; 4. Shri. S. N. Kore.

Dr. G. R. Munavalli, coordinator welcomed all the members for the meeting. The following are the minutes of meeting as per agenda items.

Item No 1: To appraise the objectives, functions and benefits of IQAC

All the members were appraised with the background of constituting Internal Quality Assurance Cell (IQAC), objectives, functions and benefits of IQAC as stated by National Assessment and Accreditation Council (NAAC). The composition of IQAC and Annual Quality Assurance Report (AQAR) were also discussed. A soft copy of IQAC and AQAR format will be circulated to all the members for their reference.

Item No 2: To appraise and endorse the current quality assurance measures implemented

Dr. GR Munavalli, coordinator explained members about the current quality assurance measures viz. Internal and external academic audits,

- i) Financial audits,
- ii) Academic monitoring,
- iii) Academic reforms through academic council, board of studies, departmental advisory committees,
- iv) Regular monitoring of progress of research projects (Ph.D and funded) by research committee,
- v) Performance appraisal and development system,
- vi) Examination reforms,
- vii) Established systematic purchase procedure,
- viii) Exposure to faculty and students for outside world activities through participation and organization of events in thrust areas,
- ix) Procurement of need-based state-of-art equipment,
- x) Implementation of faculty development/up-gradation programmes,
- xi) Encouragement to undertake consultancy and testing activities,
- xii) Infrastructure development/refurbishment activities to keep pace with changing technology,
- xiii) Student development activities,
- xiv) Feedback system from all stakeholders,
- xv) Participative management,
- xvi) Accreditation/Assessment by UGC, NBA and NAAC,
- xvii) Innovative teaching-learning processes with modern tools were briefed to the members.

The Heads of departments/their representatives elaborated the state-of-art facilities available in their respective departments and their utility. Shri. Ashok Sawant suggested usage of the latest technologies available in the fields of Computer Science, Information technology and Electronics Engineering to be made available for nearby industries. Shri. C. S. Kotibhaskar emphasized that the departmental activities such as site visits to real life projects/industries and expert lectures in association with alumni need to be organized frequently for the benefit of students and faculty.

Members sought the information about the mechanisms/procedures in place/being followed for actual monitoring/implementation/documentation of the above described quality assurance measures. Even though procedures and documentation are in place for most of the measures, it was suggested that documentation procedures needed to be prepared as per ISO. It was also suggested to approach a consultant for preparing quality manual for various activities.

The above mentioned quality measures were endorsed by IQAC.

Item No.3: To discuss and suggest measures for promotion of research activities

It was agreed in principle that there should be encouragement for the faculty for their achievement in research in terms of publications, awards, patents, funded project etc. Different modes of

encouragement were suggested viz. incentives, appreciation, felicitation, research award and department wise awards. It was also emphasized the need of criterion (e.g. publications in good impact factor journals, citation index etc., assessment by committee) for awarding research achievements.

Item No.4: To discuss and suggest measures to strengthen alumni network

It was informed to IQAC that alumni meet is held every year. The members expressed their concern over decrease in response rate over the years for this meet. In this context, the following measures were suggested to strengthen alumni network.

- i) Preparation of department-wise alumni data and regular interaction.
- ii) Involvement of faculty and current students in establishing personal contact with alumni and developing it.
- iii) Reducing frequency of alumni meet.
- iv) Attracting alumni by creating conducive environment to visit the college.
- v) Focus on silver jubilee batch for annual alumni meet.

Item No.5: To devise effective feedback system from all stakeholders

The current practice of feedback from students, parents, alumni and employers was explained to IQAC. The following measures were suggested to improve the current feedback system.

- i) Implementation of easily accessible web based round the year responsive feedback system.
- ii) Feedback from employers through their representatives (HRs) visiting the campus for training and placement activities every year.
- iii) Feedback from stakeholders should also include a question on success of autonomy.

Item No.6: Any other issue with the permission of Chairperson.

Following two issues were included with the permission of the chairperson.

i) Inclusion of internal and external members in IQAC.

It was discussed and resolved that more external members be included in IQAC as invitee.

ii) Constitution of Internal Quality Assurance Sub-committee

It was agreed upon to constitute sub-committee of quality assurance cell. The committee shall have a member each nominated by Head of different departments and member representing basic sciences/humanities.

It was resolved to have next meeting within next two months before NAAC visit. The agenda shall be based on annual report of academic year 2014-15.

The meeting concluded with vote of thanks.

Date: 3rd October, 2015


Director 12/10/2015



Walchand College of Engineering, Sangli

(An Autonomous Institute)

Vishrambag, SANGLI- 416415 (M.S), India

Minutes and Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting

Meeting No	: 02
Day and Date	: Tuesday, 9 Aug 2016
Time	: 3.30 PM
Venue	: Conference Room

Item No. 1. Confirmation of the minutes of the last meeting

The IQAC Coordinator presented the Minutes of the last meeting dt. 3/10/2015. The members approved the minutes.

Item No. 2. To Consider Activity Report and TEQIP

The IQAC Coordinator presented various activities of the college that took place in the college during May – July 2016. The status of TEQIP progress during the period was also discussed. The Director expressed satisfaction over the activity report and progress of TEQIP at the institute. The members expressed that various activities be further focused so as to facilitate learner centric environment in the institute. It was then

Resolved that the activity report together with status of TEQIP progress is noted.

Item No. 3. To consider Annual Report for the year 2015-16

The IQAC Coordinator tabled Annual Report based on the activities of the institute for the year 2015-16 and presented the highlights of the report. The members noted the progress with satisfaction and complimented documentation of the activities in a comprehensive manner leading to quality improvement. It was then

Resolved that the Annual Report of WCE for the year 2015-16 is recorded.

Item No. 4. To consider NBA committee visit

The IQAC Coordinator tabled letter about visit of NBA committee on 14th-16th October 2016 for accreditation of 5 Post Graduate programs. The IQAC Coordinator made a presentation on the preparation and activities about this visit. The members noted the progress with satisfaction. It was also suggested to arrange display disseminating educational quality parameters at significant places.

Resolved that the NBA preparation report is noted.

Item No. 5. To consider changes in Academic curriculum

The IQAC Coordinator tabled the report on revised academic curriculum. The members noted the changes with satisfaction.

There being no other item, the meeting ended with thanks to the chair.

Director

Member Secretary



Walchand College of Engineering, Sangli

(An Autonomous Institute)

Vishrambag, SANGLI-416415 (M.S), India

Minutes and Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting

Meeting No	: 03
Day and Date	: Tuesday, 8 Nov 2016
Time	: 3.30 PM
Venue	: Conference Room

Item No. 1. Confirmation of the minutes of the last meeting

The IQAC Coordinator presented the Minutes of the last meeting dt. 9/8/2016. The members approved the minutes.

Item No. 2. To Consider Activity Report and TEQIP

The IQAC Coordinator made a presentation on the various activities of the college and the status of TEQIP progress in the last three months. The Director and members discussed the initiatives and noted the progress with satisfaction. It was then

Resolved that the activity report is noted.

Item No. 3 Activity Report and status of 6th Alumni Meet

The IQAC Coordinator made a presentation on the various activities for organizing 6th Alumni Meet on 14th January 2017.

Resolved that Dr. Sadanand Joshi (Mechanical-1972) a well-known expert in the petroleum industry and President of Joshi Technologies International, Oklahoma, USA to be invited as Chief Guests.

Item No. 4 Nomination of two teachers on the Administrative Council

As per the UGC guidelines for autonomous colleges, two faculty members are required to be nominated on the governing body, i.e. the Administrative Council in case of Walchand College of Engineering. The IQAC Coordinator informed that the matter was discussed by the Administrative Council in the past and it was decided to nominate two faculty members of invitees on the Council. Of these two nominees, one should be the Deputy Director (Ex-Officio) and the other should be from among the Professors through rotation. Accordingly, it was proposed to nominate Prof. P. J. Kulkarni, Dy Director and Prof. A. P. Vaidya, Electrical Engineering Department as faculty invitees on the Administrative Council for the next three-year term. It was then

Resolved that nominations of Prof. P. J. Kulkarni and Prof. A. P. Vaidya on the Administrative Council as faculty Invitees for the next three-year term are approved.

Item No. 5 To consider reconstitution of Academic Council

The IQAC Coordinator presented that Academic Council was formed on 01-10-2014 for the term of two years and needed to be reconstituted. The Administrative Council approved the following nominations on the Academic Council for a period of two years

From Academics:

1. Prof. U. N. Gaitonde - Professor, IIT Bombay
2. Prof. B. N Chaudhary - Dy Director & Professor, COE, Pune
3. Prof. V. M. Topkar - Dy Director & Professor, VITI, Mumbai

From Industry:

1. Shri Arun K. Singh - COO, Steiner India Ltd., Mumbai
2. Shri Hemant Gadgil - Head, Center of Excellence, 3D PLM Global Services, Pune
3. Shri Praveen Karve Executive VP, Thermax Ltd., Pune
4. Shiri N. Acharyulu - Non-Executive Director HCC Ltd, Mumbai

Item No. 6 To consider proposals from faculty for foreign travel

The IQAC Coordinator informed the members about applications of two faculty members Dr. U. A. Dabade, from Mechanical Engineering and Shri. R. P. Hasabe from Electrical Engineering department requesting partial financial assistance through Institute Funds for presenting their papers in conferences in USA and France respectively. As they have already availed TEQIP funds for their previous foreign travel they cannot be supported again through TEQIP as per the guidelines. Their proposals have been recommended after scrutiny by two committees as per the existing policy. The maximum financial assistance will be up to Rs 50,000/-to each one of them. They will have to bear remaining expenses on their own. The members discussed the proposals and it was then

Resolved that the proposals of Dr. U. A. Dabade and Shri. R. P. Hasabe for partial financial assistance (maximum Rs. 50,000/- to each) from Institute Funds as per the guidelines for presenting papers in International conferences are approved.

There being no other item, the meeting ended with thanks to the chair.

Director

Member Secretary



Walchand College of Engineering, Sangli

(An Autonomous Institute)

Vishrambag, SANGLI- 416415 (M.S), India

Minutes and Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting

Meeting No	: 04
Day and Date	: Tuesday, 14 Feb 2017
Time	: 3.30 PM
Venue	: Conference Room

Item No. 1. Confirmation of the minutes of the last meeting

The IQAC Coordinator presented the Minutes of the last meeting dt. 8/11/2016. The members approved the minutes.

Item No. 2. To Consider Activity Report and TEQIP

The IQAC Coordinator made a presentation on the various activities of the college and the status of TEQIP progress in the last three months. The members discussed the initiatives. While appreciating the students' placement record, The Director suggested that data for students opting for higher studies be separately presented. He also asked the to present median salary offered to students by the recruiting companies.

The members also discussed in detail the expenditure heads under TEQIP and ways to speed up implementation in the next four weeks The Director assured that most of the remaining expenditure is already planned to be completed before 31 March 2017 - the closing date of TEQIP phase II. The members noted the overall progress with satisfaction. It was then

Resolved that the activity report is noted.

Item No. 3. To consider proposals from faculty for foreign Travel

The IQAC Coordinator submitted a proposal for partial financial assistance of Rs 50000/- to be given to Dr. A. J. Umbarkar Asst. Professor in Information Technology, as per the institute guidelines, for presenting research paper at an international conference at Rome, Italy. His proposal has been recommended after scrutiny by two committees as per the existing policy Dr. Umbarkar will have to bear the remaining expenses on his own. The members discussed the proposal and it was then,

Resolved that the proposal of giving partial financial assistance (maximum Rs 50,000/-) to Dr. A. J. Umbarkar from the Institute funds for presenting paper in international conference in Italy is approved.

Item No. 3. To consider Faculty Feedback and Actions

The IQAC Coordinator presented summary of Faculty feedback collected online to the members. The members noted the feedbacks with satisfaction. It was also suggested that actions will be initiated by HODs at Department level in appropriate cases.

There being no other item, the meeting ended with thanks to the chair.

Item No. 4. To consider Preparation of Annual Report AQAR of 2016-17

The IQAC Coordinator tabled report on the progress and activities of the WCE for the year 2016-17 and presented the highlights of this report. The members noted the progress and complimented IQAC Coordinator for preparing a detailed Annual Report. It was then

Resolved that the Annual Report of WCE for the year 2016-17 is recorded

There being no other item, the meeting ended with thanks to the chair.

Director

Member Secretary